



UNIVERSIDAD
POLITÉCNICA
DE MADRID

PROCESO DE
COORDINACIÓN DE LAS
ENSEÑANZAS PR/CL/001



E.T.S. de Ingenieros de
Telecomunicacion

ANX-PR/CL/001-01

GUÍA DE APRENDIZAJE

ASIGNATURA

95000017 - Inglés I I

PLAN DE ESTUDIOS

09TT - Grado En Ingenieria De Tecnologias Y Servicios De Telecomunicacion

CURSO ACADÉMICO Y SEMESTRE

2023/24 - Segundo semestre

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1. Datos descriptivos

1.1. Datos de la asignatura

Nombre de la asignatura	95000017 - Inglés I I
No de créditos	3 ECTS
Carácter	Obligatoria
Curso	Segundo curso
Semestre	Cuarto semestre
Período de impartición	Febrero-Junio
Idioma de impartición	Castellano
Titulación	09TT - Grado en Ingeniería de Tecnologías y Servicios de Telecomunicacion
Centro responsable de la titulación	09 - Escuela Tecnica Superior De Ingenieros De Telecomunicacion
Curso académico	2023-24

2. Profesorado

2.1. Profesorado implicado en la docencia

Nombre	Despacho	Correo electrónico	Horario de tutorías *
Maria De La Nava Maroto Garcia (Coordinador/a)	C-204	mariadelanava.maroto@upm.es	Sin horario. To be confirmed
M.del Mar Duque Garcia	C-204	mariadelmar.duque@upm.es	Sin horario. To be confirmed

Cristina Zimbroianu	C-204	cristina.zimbroianu@upm.es	Sin horario. To be confirmed
Marta Peinado Lopez	C-204	marta.peinado@upm.es	Sin horario. To be confirmed

* Las horas de tutoría son orientativas y pueden sufrir modificaciones. Se deberá confirmar los horarios de tutorías con el profesorado.

3. Requisitos previos obligatorios

3.1. Asignaturas previas requeridas para cursar la asignatura

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- Nivelacion B2 en Lengua Inglesa

3.2. Otros requisitos previos para cursar la asignatura

El plan de estudios Grado En Ingenieria De Tecnologias Y Servicios De Telecomunicacion no tiene definidos requisitos para esta asignatura.

4. Conocimientos previos recomendados

4.1. Asignaturas previas que se recomienda haber cursado

El plan de estudios Grado en Ingenieria de Tecnologias y Servicios de Telecomunicacion no tiene definidas asignaturas previas recomendadas para esta asignatura.

4.2. Otros conocimientos previos recomendados para cursar la asignatura

- In order to enrol for this course, students are required to present at least a valid certificate of B1 (CEFR) level of English. However, 5 days prior to the exam, students must certify a B2 level; otherwise, they will not be allowed to take the exam.

5. Competencias y resultados de aprendizaje

5.1. Competencias

CG6 - Uso de la lengua inglesa

CG8 - Comunicación oral y escrita

5.2. Resultados del aprendizaje

RA30 - Capacidad de comunicación, tanto oral como escrita, en entornos multilingües

RA31 - Capacidad de trabajo en grupo

6. Descripción de la asignatura y temario

6.1. Descripción de la asignatura

Theoretical sessions: teachers will present the main discursive and linguistic contents in English applying the flipped classroom (clase invertida) methodology, which will result in a constant exercise of listening comprehension and note taking for the students. Other methodological approaches followed in this course are: Task-based, Learning-by-Doing and Communicative approaches.

Workshops: besides presenting the basic theoretical features, a varied range of activities will be carried out, both individually and in groups (class workgroups will be set up at the beginning of the semester). Listening comprehension exercises and oral tasks will be based on live events and recorded videos and audios related to telecommunication topics and professional and business situations, such as job interviews, oral presentations, discussions, technical talks, etc.).

Practical sessions (both with previous preparation and spontaneous): in-class debates on controversial ethical and professional issues. Note-taking exercises on listening activities and technical lectures in English (both live and recorded).

Attendance and participation in academic seminars and technical lectures held at the ETSI de Telecomunicación or offered by other organizations. Interviews with professionals working in telecom companies.

Individual and group assignments: students will have to hand in different assignments (face-to-face and recorded) along the semester.

Office hours: they will be organized according to the University regulations in force. Students will be able to contact their teachers via email. English is welcome as the main language to be used both in emails and during the office hours.

Through the listening and viewing comprehension activities of specialized topics in the field of telecommunication, students will get familiarized with content and terminology of the field and its correct pronunciation and stress.

6.2. Temario de la asignatura

1. The Goals of the European Digital Agenda and the Agenda 2030 of United Nations
 - 1.1. Introduction, priorities, benefits, and practical examples of their implementation
 - 1.2. The 17 Sustainable Development Goals of the Agenda 2030 of United Nations and their relationship with the priorities of the European Digital Agenda.
 - 1.3. How to build solid arguments in oral discussions, meetings and debates
 - 1.4. Communicative functions of oral discourse to give opinions, and express strong, neutral, and partial agreement and disagreement, considering the tone and the style of the communication
2. Corporate Cultures and Management and Work Styles in Telecommunication Companies
 - 2.1. Corporate Cultures: definition and types
 - 2.2. Management and Work Styles in professional settings
 - 2.3. Communicative functions of oral discourse to clarify ideas, correct misunderstandings, and interrupt
 - 2.4. Describing yourself and preparing a personal and professional profile for a VideoCV
 - 2.5. Sounds of English revision and sound discrimination
3. Oral presentations
 - 3.1. General overview of a successful presentation: audience and purpose, structure and the introduction section.
 - 3.2. The body section, signposting expressions, visual aids and bullet points
 - 3.3. The ending section, closing, and delivery (body language, time control and dealing with questions)
 - 3.4. Practice of oral presentations (individually or in group)

3.5. Stress rules and practice

4. The Job Interview

4.1. Preparation for a job interview, selection techniques, types of job interviews and structure

4.2. Practice of job interviews and dealing with difficult questions

4.3. Rules of pronunciation and practice

7. Cronograma

7.1. Cronograma de la asignatura *

Sem	Actividad en aula	Actividad en laboratorio	Tele-enseñanza	Actividades de evaluación
1	<p>Course presentation: Programme contents, tasks, assessment criteria, bibliography, tutorials, departmental rules, etc. Duración: 01:00 LM: Actividad del tipo Lección Magistral</p> <p>Active learning to develop oral communication skills. Duración: 00:30 OT: Otras actividades formativas</p> <p>Talking about yourself. Video CV. Duración: 00:30 PR: Actividad del tipo Clase de Problemas</p>			
2	<p>Tema 1: The European Digital Agenda and the SDGs of the Agenda 2030 of United Nations. Duración: 01:00 PR: Actividad del tipo Clase de Problemas</p>			<p>Workshop on oral skills. TI: Técnica del tipo Trabajo Individual Evaluación continua Presencial Duración: 00:30</p> <p>2.5 minute Video CV presentation. PI: Técnica del tipo Presentación Individual Evaluación continua Presencial Duración: 00:30</p>
3	<p>Tema 2 (1). Corporate Culture in the Telecommunication Industry: Definition and types of Corporate Culture. Pronunciation rules. Duración: 01:00 PR: Actividad del tipo Clase de Problemas</p>			<p>Workshop on oral skills. TI: Técnica del tipo Trabajo Individual Evaluación continua Presencial Duración: 00:30</p> <p>2.5 minute Video CV presentation. PI: Técnica del tipo Presentación Individual Evaluación continua Presencial Duración: 00:30</p>
4	<p>Tema 2 (2). Corporate Culture in the Telecommunication Industry: Management and Work Styles Pronunciation rules Duración: 01:00 PR: Actividad del tipo Clase de Problemas</p>			<p>Workshop on oral skills. TI: Técnica del tipo Trabajo Individual Evaluación continua Presencial Duración: 00:30</p> <p>2.5 minute Video CV presentation. PI: Técnica del tipo Presentación Individual Evaluación continua Presencial Duración: 00:30</p>

5	<p>Tema 3. Oral presentations (I). General overview: Preparation, audience, purpose, structure and introduction section. Pronunciation practice. Duración: 01:30 PR: Actividad del tipo Clase de Problemas</p>			<p>Workshop on oral skills. TI: Técnica del tipo Trabajo Individual Evaluación continua Presencial Duración: 00:30</p>
6	<p>ORAL COMMUNICATION PRACTICE based on Corporate cultures of telecommunication companies. Duración: 01:00 OT: Otras actividades formativas</p>			<p>Research and Analysis on types of corporate cultures of telecommunication companies. Presentation practice. PG: Técnica del tipo Presentación en Grupo Evaluación continua Presencial Duración: 00:30</p> <p>Workshop on oral skills. TI: Técnica del tipo Trabajo Individual Evaluación continua Presencial Duración: 00:30</p>
7	<p>Tema 3. Oral presentations (II). Structure: Body section, signposting, visual aids and bullet points. Duración: 01:30 PR: Actividad del tipo Clase de Problemas</p>			<p>Workshop on oral skills. TI: Técnica del tipo Trabajo Individual Evaluación continua Presencial Duración: 00:30</p> <p>Preparation of group oral presentations (research on topics and contents) PG: Técnica del tipo Presentación en Grupo Evaluación continua No presencial Duración: 01:30</p>
8	<p>Tema 3. Oral presentations (III). The ending section and the delivery (controlling body language and time and dealing with questions). Duración: 01:30 PR: Actividad del tipo Clase de Problemas</p>			<p>Workshop on oral skills. TI: Técnica del tipo Trabajo Individual Evaluación continua Presencial Duración: 00:30</p> <p>Preparation of group oral presentations (research on topics and contents) PG: Técnica del tipo Presentación en Grupo Evaluación continua No presencial Duración: 01:30</p>
9	<p>MID-TERM EXAMS Duración: 00:00 OT: Otras actividades formativas</p>			
10	<p>EASTER WEEK Duración: 00:00 OT: Otras actividades formativas</p>			
11	<p>Tema 4 (I) The Job interview. Introduction. Duración: 01:30 PR: Actividad del tipo Clase de Problemas</p>			<p>Workshop on oral skills. TI: Técnica del tipo Trabajo Individual Evaluación continua Presencial Duración: 00:30</p> <p>Preparation of group oral presentations (visual aids+checking key words pronunciation+ rehearsal) PG: Técnica del tipo Presentación en Grupo Evaluación continua No presencial Duración: 01:30</p>

12	ORAL COMMUNICATION TASK. Group oral presentations based on telecommunication topics Duración: 02:00 PR: Actividad del tipo Clase de Problemas			COMPULSORY TASK: Delivery of visual aids + Group oral presentations on telecommunication topics given in class PG: Técnica del tipo Presentación en Grupo Evaluación continua Presencial Duración: 00:00
13	Tema 4 (II) The Job interview. Preparation for a job interview, types of interviews, selection techniques and structure. Duración: 01:30 PR: Actividad del tipo Clase de Problemas			Workshop on oral skills. TI: Técnica del tipo Trabajo Individual Evaluación continua Presencial Duración: 00:30
14	Tema 4 (III) The Job interview. Practice of job interviews in groups and dealing with difficult questions. Duración: 01:30 PR: Actividad del tipo Clase de Problemas			Workshop on oral skills. TI: Técnica del tipo Trabajo Individual Evaluación continua Presencial Duración: 00:30
15	Explaining the structure and assessment criteria of the final exam. Duración: 01:00 LM: Actividad del tipo Lección Magistral			
16	FEEDBACK SESSION on: 1. The activities carried out during the course. 2. The most common pronunciation and oral communication mistakes made by students. Duración: 02:00 OT: Otras actividades formativas			
17				WRITTEN EXAM Listening Test+ Questionnaires on the contents, linguistic and discursive elements of the programme EX: Técnica del tipo Examen Escrito Evaluación continua y sólo prueba final Presencial Duración: 02:00 ORAL PRESENTATION on a telecommunication topic with further questions on their presentation as well as on academic and professional issues related to the course syllabus PI: Técnica del tipo Presentación Individual Evaluación sólo prueba final No presencial Duración: 01:00

Para el cálculo de los valores totales, se estima que por cada crédito ECTS el alumno dedicará dependiendo del plan de estudios, entre 26 y 27 horas de trabajo presencial y no presencial.

* El cronograma sigue una planificación teórica de la asignatura y puede sufrir modificaciones durante el curso derivadas de la situación creada por la COVID-19.

8. Actividades y criterios de evaluación

8.1. Actividades de evaluación de la asignatura

8.1.1. Evaluación (progresiva)

Sem.	Descripción	Modalidad	Tipo	Duración	Peso en la nota	Nota mínima	Competencias evaluadas
2	Workshop on oral skills.	TI: Técnica del tipo Trabajo Individual	Presencial	00:30	2%	/ 10	CG6 CG8
2	2.5 minute Video CV presentation.	PI: Técnica del tipo Presentación Individual	Presencial	00:30	10%	5 / 10	
3	Workshop on oral skills.	TI: Técnica del tipo Trabajo Individual	Presencial	00:30	2%	/ 10	CG6 CG8
3	2.5 minute Video CV presentation.	PI: Técnica del tipo Presentación Individual	Presencial	00:30	10%	5 / 10	
4	Workshop on oral skills.	TI: Técnica del tipo Trabajo Individual	Presencial	00:30	2%	/ 10	CG6 CG8
4	2.5 minute Video CV presentation.	PI: Técnica del tipo Presentación Individual	Presencial	00:30	10%	5 / 10	
5	Workshop on oral skills.	TI: Técnica del tipo Trabajo Individual	Presencial	00:30	2%	/ 10	CG6 CG8
6	Research and Analysis on types of corporate cultures of telecommunication companies. Presentation practice.	PG: Técnica del tipo Presentación en Grupo	Presencial	00:30	%	/ 10	CG6 CG8

6	Workshop on oral skills.	TI: Técnica del tipo Trabajo Individual	Presencial	00:30	2%	/ 10	CG6 CG8
7	Workshop on oral skills.	TI: Técnica del tipo Trabajo Individual	Presencial	00:30	2%	/ 10	CG6 CG8
7	Preparation of group oral presentations (research on topics and contents)	PG: Técnica del tipo Presentación en Grupo	No Presencial	01:30	%	/ 10	CG6 CG8
8	Workshop on oral skills.	TI: Técnica del tipo Trabajo Individual	Presencial	00:30	2%	/ 10	CG6 CG8
8	Preparation of group oral presentations (research on topics and contents)	PG: Técnica del tipo Presentación en Grupo	No Presencial	01:30	%	/ 10	CG6 CG8
11	Workshop on oral skills.	TI: Técnica del tipo Trabajo Individual	Presencial	00:30	2%	/ 10	CG6 CG8
11	Preparation of group oral presentations (visual aids+checking key words pronunciation+ rehearsal)	PG: Técnica del tipo Presentación en Grupo	No Presencial	01:30	%	/ 10	CG6 CG8
12	COMPULSORY TASK: Delivery of visual aids + Group oral presentations on telecommunication topics given in class	PG: Técnica del tipo Presentación en Grupo	Presencial	00:00	30%	5 / 10	CG6 CG8
13	Workshop on oral skills.	TI: Técnica del tipo Trabajo Individual	Presencial	00:30	2%	/ 10	CG6 CG8
14	Workshop on oral skills.	TI: Técnica del tipo Trabajo Individual	Presencial	00:30	2%	/ 10	CG6 CG8
17	WRITTEN EXAM Listening Test+ Questionnaires on the contents, linguistic and discursive elements of the programme	EX: Técnica del tipo Examen Escrito	Presencial	02:00	40%	5 / 10	CG6 CG8

8.1.2. Prueba evaluación global

Sem	Descripción	Modalidad	Tipo	Duración	Peso en la nota	Nota mínima	Competencias evaluadas
17	WRITTEN EXAM Listening Test+ Questionnaires on the contents, linguistic and discursive elements of the programme	EX: Técnica del tipo Examen Escrito	Presencial	02:00	40%	5 / 10	CG6 CG8
17	ORAL PRESENTATION on a telecommunication topic with further questions on their presentation as well as on academic and professional issues related to the course syllabus	PI: Técnica del tipo Presentación Individual	No Presencial	01:00	30%	/ 10	CG6 CG8

8.1.3. Evaluación convocatoria extraordinaria

Descripción	Modalidad	Tipo	Duración	Peso en la nota	Nota mínima	Competencias evaluadas
WRITTEN EXAM Listening Test+ Questionnaires on the contents, linguistic and discursive elements of the programme	EX: Técnica del tipo Examen Escrito	Presencial	02:00	60%	5 / 10	CG6 CG8
ORAL PRESENTATION on a telecommunication topic	PG: Técnica del tipo Presentación en Grupo	Presencial	00:01	30%	5 / 10	CG6 CG8
Interview on academic and professional issues related to the course syllabus	PG: Técnica del tipo Presentación en Grupo	Presencial	00:30	10%	5 / 10	CG6 CG8

8.2. Criterios de evaluación

PROGRESSIVE ASSESSMENT:

1. In-class participation in workshops (30%): Students will have to take part actively in these individual and group activities along the semester. A global individual mark will be provided bearing in mind the student's participation in live sessions. These activities are non-recoverable, that is, they cannot be re-done at the end of the semester. They include, among others: in-class activities (debates and discussions on telecommunication topics, solid argument building, listening exercises, oral presentations, job interviews, role-plays, mini-tests based on listening, etc.). The accomplishment of these activities requires regular class attendance as group dynamics, immediate feedback and training will be assessed in an adaptative way.

2. Group task (oral presentation) that is recoverable (30%): To pass the subject, students will be asked to deliver a **compulsory oral presentation**, according to the topics, dates and guidelines established by the department.

If the oral presentation has to be re-done, either because it was failed or it was not submitted and given in due time, the visual aids of the oral presentation shall be submitted a week prior to the exam. The oral presentation will be delivered on the same date as the global exam. Additionally, students will be asked questions on their presentation as well as on academic and professional issues related to the course syllabus to assess preparation of content, correct use of language, vocabulary, fluency and pronunciation, among other aspects. Prior to the exam, students will be informed about dates, assigned timing, rooms and teachers, as well as other issues regarding the delivery of the oral presentations.

3. Written test (40%): Listening and use of English language tests covering all the aspects worked on in class and contents of the syllabus. **Each exam part must be passed separately. Failing one of the parts implies retaking the full exam again in the extraordinary call.** Students are reminded that plagiarism or copying in any part of the exam implies **automatically failing** the subject.

GLOBAL ASSESSMENT

Students who fail to follow progressive assessment criteria will perform the group oral presentation on a telecommunication topic and a personal interview on academic and professional issues in order to acquire all the competences of the subject. In addition, there will be a written test as described below.

Ordinary call:

1. Written test (40%): Listening and use of English language test covering the contents of the syllabus. **Each exam part must be passed separately. Failing one of the parts implies retaking the full exam in the extraordinary call.**

2. Oral presentation (30%) on the course topics and in compliance with the guidelines established by the department. The oral presentation will be delivered on the same date as the global exam. Additionally, students will be asked questions on their presentation as well as on academic and professional issues related to the course syllabus to assess preparation of content, correct use of language, vocabulary, fluency and pronunciation, among other aspects. Prior to the exam, students will be informed about dates, assigned timing, rooms and teachers, as well as other issues regarding the delivery of the oral presentations.

Both the written test (Listening+ Use of English language tests) and the oral presentation must be PASSED separately to PASS the subject. Failing one of the parts implies retaking the full exam again in the extraordinary call. Students are reminded that plagiarism or copying in any part of the exam implies automatically failing the subject.

Extraordinary call:

1. Written test (60%): Listening **and use of English language tests** covering all the aspects worked on in the course and the contents of the syllabus. Each exam part must be passed separately. Failing one of the parts implies retaking the full exam in the extraordinary call.

2. Oral presentation (30%) on the course topics and in compliance with the guidelines established by the department. The oral presentation will be delivered on the same date as the global exam. Prior to the exam, students will be informed about dates, assigned timing, rooms and teachers, as well as other issues regarding the delivery of the oral presentations.

3. **Interview (10%):** Students will be asked questions on academic and professional issues related to the course syllabus to assess preparation of content, correct use of language, vocabulary, fluency and pronunciation, among other aspects.

Each part (Listening+ Use of English language tests+Interview) and the oral presentation must be PASSED separately to PASS the subject.

Students are reminded that plagiarism or copying in any part of the exam implies automatically failing the subject.

Any assessment or submission made may require further oral assessment by the teacher to validate that it has been done by the student on their own, and not by an AI system.

The assessment will check whether students have acquired the competences of the subject. Therefore, the assessment in the extraordinary call will use the same types of assessment techniques that are used in the assessment of the ordinary call (EX, ET, TG, etc.).

IMPORTANT NOTES FOR APPLICATION TO PROGRESSIVE AND GLOBAL ASSESSMENT (both in ORDINARY AND EXTRAORDINARY CALLS):

Students without a B2 level certificate must certify a B2 level of ENGLISH 5 days prior to the global exam; otherwise, they will not be allowed to do the written test. Besides, they will be assessed with a FAIL (4/10) in the progressive assessment tasks until they provide the valid B2 level certificate required in order to pass the course. Once they provide a valid B2 level certificate, their tasks will be re-assessed with the corresponding mark.

Students following global assessment in the ordinary call can only reach 70% of the mark, as the other 30% corresponds to in-class workshops that are non-recoverable. In the extraordinary call students can reach 100% of the mark.

Some tasks and exercises in the written test are open-ended and therefore cannot be given a model answer within a time deadline.

The use of Internet and electronic sources during the ordinary and extraordinary exam is forbidden.

9. Recursos didácticos

9.1. Recursos didácticos de la asignatura

Nombre	Tipo	Observaciones
Badger, Ian & Pete Menzies	Bibliografía	(2007): English for Business Life (Advanced). Marshall Cavendish Education. London.
Clandfield, L. & A. Jeffries	Bibliografía	(2012): Advanced Coursebook Global. Macmillan.
Cotton, D & S. Robbins	Bibliografía	(1993) Business Class. Longman
Comfort, J.	Bibliografía	(2001): Effective Presentations, Student's Book. Oxford Business English Skills. Oxford University Press.
Comfort, J., P. Rogerson, T. Stott & D. Utley	Bibliografía	(1999): Speaking Effectively. Cambridge University Press
De Chazal, E. & J. Moore	Bibliografía	(2013) Oxford EAP Advanced/C1. A course in English for Academic Purposes. Oxford University Press.
Grussendorf, M.	Bibliografía	(2007): English for Presentations. Oxford University Press
Gurak, L. J.	Bibliografía	(2000): Oral presentations for technical communication. Pearson Ed. Allyn & Bacon Series.
Hughes, J & Mallet, A.	Bibliografía	(2012): Successful Presentations. Video Course. Oxford
Hughes, J & Mallet, A.	Bibliografía	(2013): Successful Meetings. Video Course. Oxford

King, D.	Bibliografía	(2008): Meetings. Delta Publishing
Lowe, S.	Bibliografía	(2004). Telephoning (Self-Study Guide and 2CDs). Delta Publishing
Lowe, S.	Bibliografía	(2005): Presenting (with audio CD) Delta Publishing.
Powell, M.	Bibliografía	(2002): Presenting in English. How to give successful presentations. Thomson.
Remacha Esteras, S.	Bibliografía	(2007): Professional English in Use. Cambridge University Press.
Sweeney, S.	Bibliografía	(2004): Communicating in Business"Cambridge University Press.
Williams, E.J.	Bibliografía	(2008): Presentations in English. Find your voice as a presenter. MacMillan.
Beaumont, D.& C. Granger	Otros	(1989): The Heinemann English Grammar. Heinemann. London.
Collins Cobuild English Grammar.	Otros	(1990). Birmingham University International Language Database. Collins ELT.
De Devitiis, L. Mariani & K. O'Malley	Otros	(1989): English Grammar for Communication. Longman.
Duque, M.M., Ibáñez, A. y Ramos, E.	Otros	(1991): Gramática de la lengua inglesa. ETSIT. Madrid.
Thomson, A.J. & A. V. Martinet	Otros	(1986): A Practical English Grammar. OUP
Wordreference Dictionaries	Recursos web	http://www.wordreference.com/
Oxford Collocations Dictionary	Recursos web	http://oxforddictionary.so8848.com/
Linguee	Recursos web	http://www.linguee.es/
Merriam Webster Dictionary	Recursos web	http://www.merriam-webster.com/
Oxford Learners Dictionary	Recursos web	http://www.oxfordlearnersdictionaries.com/
English Grammar and Vocabulary	Recursos web	http://www.nonstopenglish.com/Default-001.aspx
Breaking News (listening)	Recursos web	http://www.breakingnewsenglish.com/
BBC	Recursos web	http://www.bbc.co.uk/

TED Talks	Recursos web	http://www.ted.com/talks
Hughes, D. & Benedict P.	Bibliografía	(2000): The Oxford Union Guide to Successful Public Speaking. Virgin Books Ltd. London
Reinhart, S.M.	Bibliografía	(2002). Giving Academic Presentations. Michigan Series in English for Academic and Professional Purposes.
Recorded material (lectures and/or presentations) elaborated by the department staff	Otros	The recorded material will be subject to a CC license.
Cambridge Dictionary	Recursos web	Pronunciation and phonetics of words https://dictionary.cambridge.org/es/pronunciación/ingles/ https://dictionary.cambridge.org/dictionary/english-spanish/
COLLINS Electronic Dictionary	Recursos web	https://www.collinsdictionary.com/es/diccionario/ingles-tesauro
Macmillan Dictionary	Recursos web	To check pronunciation and meaning https://www.macmillandictionary.com/dictionary/
Speech ACE	Recursos web	To check and practice pronunciation and also to score your speech performance https://app.speechace.co/placement/

10. Otra información

10.1. Otra información sobre la asignatura

The proposed schedule is a preliminary planning and is subject to changes during the course.

Accredited B2 level in English according to the Common European Framework of Reference for Languages is a **MANDATORY REQUIREMENT** to pass this course. Students are allowed to enrol in case they possess a B1 level certification but they need to obtain a B2 level certification during the semester and provide a B2 level official certificate up to 5 days before the written exam. These rules apply to progressive and global assessment both in the ordinary and extraordinary calls.

Language used for teaching: All the activities (lectures, debates, discussions, presentations, exercises, listenings, etc.) of the subject will be held in English.

Communication of students with teachers. Students will communicate with their lecturers preferably via e-mail. Teachers will try to provide an answer within a maximum period of 72 hours (week-ends and holidays excluded). Students are encouraged to use their corporate e-mail address (@alumnos.upm.es). When necessary, periodical communication will be held with class delegates to have a follow up on the course.

Platforms. The platform used for teacher-student interaction will be Moodle. Tasks should be delivered through this platform (rather than e-mail). For on-line tutorials, the platform will be ZOOM.

Sustainable Development Goals. Along the present course the following Sustainable Development Goals will be discussed.

SDGs N° 4 on Education, N° 5 on Gender Equality, N° 7 on Energy, N° 9 on Industry, innovation and infrastructures, and N° 13 on Climate Change will be dealt with in units 2 and 4. The activities include:

1- Providing content related to corporate cultures of telecommunication companies and job search with a special focus on green companies (SDGG 13) and gender equality (SDG 5), and applying them in the Task "Research and analysis on corporate cultures of telecommunication companies".

2.- Increasing the number of citizens with the necessary technical and professional competences to access a fair and decent employment and entrepreneurship (SDG 4)

SDGs N° 3 on Health, N°4 on Education, N° 7 on Energy, N° 9 on Industry, innovation and infrastructures, N° 11 on sustainable and smart cities, and N° 13 on Climate Change will be studied and applied in UNIT 3 related to Oral

Presentations on Telecommunication topics by:

1. Providing students with a list of topics related to the aforementioned SDGs so that their oral presentations will be elaborated addressing to contribute to reach some of these SDGs. Here below, can be seen some of the related topics, among other ones:

- The Agenda 2030 of United Nations and the 17 Sustainable Development Goals
- The application of robots to innovate in medicine
- The application of Information and Communication Tools to improve and achieve a sustainable health care system, or to contribute to face and control pandemic such as the COVID-19 one, or their applications to innovate in the agriculture sector and the education sector with special focus on underdeveloped countries, etc.
- Electronic waste and how to reduce its effects to mitigate climate change and health risks.
- Programmed obsolescence of technological devices and its effects in the society
- Smart buildings and smart cities leading to more sustainable buildings and cities
- Big data to improve and innovate production systems in the Industry sector, the healthcare system, etc.
- The Internet of Things and its innovative applications in the society.

Working in groups, students will select and prepare one of the topics provided to be delivered in class, so that all students will also learn from other groups about the different SDGs included in the oral presentations.

2- Enabling all students to be able to acquire enough technical and professional knowledge to promote a sustainable development as present students and future professionals (SDG 4)

3- Enhancing education and sensitization on personal and institutional skills to mitigate and be adapted to the climate change, to reduce its effects and to be aware of it early.

